



SOAR Board of Directors Meeting  
October 18, 2024, 9:45 am - 12:00 pm

**Staff Attendance:** Maria Burdine Principal, Rosalind Gullatt Assistant Principal, Sonia Sisneros Senior Director.

**Board Attendance:** Rona Wilensky Board President, Marisela Toscano Vice President Board, Michelle Tyrus Board Member, Roddrick Marshall Board Member.

**Board Absence:** Liane Morrison Treasurer, Jamita Horton Secretary,

**Staff Absence:** Christi Goetz Director of Academic Programming & Multilingual Education.

**Preparer:** Kelly Moulton Finance Consultant.

**Location:** Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/81062501733>

**9:45am Welcome and Check in:**

**9:55am Rona Wilensky Board President:**

- Motion to convene meeting – Marisela Toscano Vice President Board
- Second – Michelle Tyrus Board Member
- All in favor all

**10:08am Consent Agenda:**

- Minutes:
  
- Monthly dashboard:
  - o Monthly financials:
  - o Staffing Update
  - o Enrollment Update
    - Discussed tardies, how the process goes to an absence quickly due to when attendance it taken, robo calls, School policy, school safety and communication & education to parents.
  
- Monthly Financials
  - o Finance Update

- Motion to approve Marisela Toscano Vice President Board.
- Michelle Tyrus Board Member seconds.
- All in favor of approving the consent agenda.

**10:01am Sonia Sisneros Senior Director Report:**

- Finance Highlights
  - o October count came in at 483 funded
  - o Salary budget line change due to staff changes.
- Special Education Update
  - o Discuss the process of The Center Program, documentation and placement of students.
  - o 1:1 students.
  - o Speech services, telehealth vs having in-person speech services.

**10:10am Maria Burdine Principal Report:**

- Monthly Parent Coffee 10/2 7:45-8:15 (1st Wednesday of every month)
- Parent Coffee Agenda
  - o Welcome
  - o Celebrations: 20% of our students are at/above GL for iReady Reading
  - o Performance: SPF
  - o Mission/Vision
    - Rigorous Academics
    - Positive Relationships
    - Supportive Community
  - o Data: Shared iReady
  - o Reading & Math data
  - o Attendance Matters
    - Be on time
    - Less tardies
    - More instructional time
    - Community Partnership
  - o Q & A
  - o 7 parents
  - o Next Parent Coffee is on 11/6.

**10:20am Rosalind left the meeting.**

**10:21am Rosalind returned.**

- Math Walkthrough
  - o 3rd Grade Math
  - o 10/8/24 1:00-2:00
- Literacy Walkthrough
  - o Scheduled for November
- Assessments:
  - o GT for Kinder (small groups)

- After School Staff PD
  - o Every other Tuesday after school
  - o Differentiated
  - o Staff PD Day: Nov. 1st (end of Trimester 1)
- MTSS
  - o Committee & Process
  - o Rollout to staff
- New Hires:
  - o Kimberly Thomas 2nd Grade
  - o Raven Bell Kindergarten
- Final positions to fill:
  - o Interviewing for a 1:1 (recent resignation)
  - o In-Building Sub (will repost)
- Questions:
  - o UIP Dates
    - When we get the final status of our SPF, then the UIP dates will be discussed and if needed to be submitted.
    - Last year it was discussed that the board wanted to align all the due dates for the SPF, UIP if needed, Black Excellence Plan, and the responses due in January.
    - Leadership will discuss and have a meeting to set the dates.
    - Black Excellence Plan
      - Monthly coffee.
      - Strong Accountability Coffee Meetings.
      - Personally invite families before meetings.
      - Multi-tier approach, SEL health and students' health.
      - School culture.
      - Engage is SOAR community
      - Students engage in community.
      - Trimester grades.
      - Activity hire for staff of color.
  - o Student Culture survey
    - 1<sup>st</sup> week of December.
    - Previously it was before the fall break, due to all the new staff and the increase in staff, leadership delayed it.
  - o School Accountability Meeting (SACC)
    - November, January, March, May.

**10:53AM Rosalind Gullatt Assistant Principal:**

- Gifted and Talented Testing
- Restorative Practices Work
- BESS testing and results.
  - o Data and how to present.

**11:04am Literacy Night Share**

- Literacy flyer presented.

- How many students/families attended
- BESS Survey
- Discuss iReady data increases and what does that compare to last year at this time.
  - Didn't have iReady math last school year, have it this school year.

**11:07am staff member left the meeting.**

**11:10am staff member returned.**

**11:14 Rona Wilensky Board Business**

Board Calendar - overarching topics and school events

- Bylaws:
  - Revisions:
    - It was updating dates it was more technical and nothing substantial.
    - Q: Term limits?
    - Q: 1<sup>st</sup> term of a board member, and should that be different from other board members?
    - Answers: No reason why we must have term limits. Term limits are when the general public votes. Our board members vote within the board.
    - January 2026 is Rona Wilensky Board President will be 12 years with the board and Rona Wilensky Board President will resign from the board.
    - Liane had Q's:
      - Bylaws updated page numbers.
      - Pg 17 of bylaws, checks and notes, \$10k limit to pay off?
        - Possibly old language and will investigate.
    - Manual:
      - New board members suggested sitting in a finance committee call.
    - Signatures needed for the following:
      - Appendix D: read and understand the attendance policy.
      - Annual conflict questionnaire.
      - Meeting Procedures board policy manual.
    - Vote in December
  - Board Packet
    - Bylaws and when is the board packet is due and when the finance committee takes place to have and when the board packet due.
      - Possibly change for next year.
      - Tabled to discuss for next year to move the finance call and the board meeting.
    - Spring discuss the calendar.
- Motion to adjourn and move to executive meeting: Liane Morrison Treasurer and Marisela Toscano Vice President Board.
- Rona Wilensky Board President made the motion to adjourn.
- Roddrick Marshall Board Member second.

**11:30 Executive Session**

DocuSigned by:  
*Kelly Moulton*  
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Preparer: Kelly Moulton

Signed by:  
*Jamita Horton*  
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Reviewer: Jamita Horton Secretary